

PARK COUNTY SENIOR CENTER BOARD MEETING  
September 20, 2022 3:30 PM  
REGULAR MEETING

**Attendance:** Leah Murphy, Tanya Calhoon, Jan Lukenbill, Kateri Nelson, Hannah Cain, 9 residents/members

3:34pm - Called to Order

Meeting agenda and prior meeting minutes approved. In the absence of the Secretary, Ms. Calhoon will record minutes and Ms. Murphy will distribute.

**Management & Committee Reports**

Resident Committee - Requested information on available rentals, removal of ACs, and status of washing machine repairs.

Property Manager – Requested clarification on approval process for residential vs. commercial tenants, and confirmed scheduling in progress for removal of ACs and washing machine repairs. Discussed tenant request to leave the half door between Lewis and the main hall and have no concerns; will be unlocked.

Business Manager – Current grant projects = \$10k for 3-8 remodel, \$749 remaining for appliances/toilets, \$2k for carpets. Grants pending = \$26k. Restricted grant funds moved to savings account, to ensure accounting separation from operating revenue

Fundraising Committee – Several events being planned for the holiday season and spring. Fundraising goal is not officially set yet; will have a better idea once taxes are completed.

Programming Committee – Many fun ideas for activities, classes, and other community events. First programs being put in process are lecture series, book club, and Haiku classes.

**Action Items**

- Vote: Acceptance of Board Resignation for Jeanette Tecca – moved, seconded and approved.
- Vote: Board Treasurer vacancy, Jan Lukenbill nominated – moved, seconded and approved.
- Discussion: Allowing non-board members to serve on committees. Bylaws already permit this; the board would like to do this, but need to define needs. Tabled until next meeting.

**New business**

- Discussion: Current standards for organizational documentation (processes, records, etc.). We currently do not have a central location for documentation. Would like to get this updated soon. Leah will work with Kateri to identify priorities.
- Discussion: Partnership with Community Choir for Christmas Stroll. Tabled until TBD due to scheduling conflicts.

**Next regular meeting:** October 18, 2022 - 3:30pm – Senior Center

4:55pm - Adjourned